

Client Contract



I understand that I must comply with the following program requirements in order to participate in this program:

- 1.) I understand my HSP/FSP enrollment is connected to my Calworks and that I need to turn in my paperwork to my eligibility worker in order to stay enrolled with HRC. _____
- * 2.) Provide current proof of income. _____
- 3.) Pay my portion of the rent. _____
- 4.) Provide any documentation required by my Case Manager as it pertains to my service plan, rent or income (i.e. attendance record for job training program, proof of debt payments, etc.) _____
- 5.) Allow my Case Manager(s) to call other service providers that may be working with my household and to call my landlord and employer to verify information regarding my tenancy and employment/income. _____
- 6.) Have a written lease for my apartment. The apartment must have a private kitchen and bathroom. _____
- 7.) I understand that HRC Case Managers may make visits to my home if they are concerned about safety related issues. If you are in a hotel, we will conduct weekly visits. _____
- 8.) Agree to be contacted for follow-up phone call 6 months & 12 months after I complete the program. _____
- 9.) All information I have provided is accurate. I understand fraudulent applicants will be denied and not allowed to reapply for one year. _____
- 10.) Threatening staff will cause a client to be denied or terminated. _____
- 11.) I understand that all information I provide will be kept confidential. _____
- 12.) I understand that HRC is not responsible for any damages to your housing unit. If so, client will be fully responsible to pay it to the landlord. _____

My signature represents that I understand what is expected of me by HRC. I understand that HRC is not responsible for my rent, lease, or damages done to the housing unit. The subsidy will only be paid on my behalf if I am in full compliance with my participation.

Client 1 Signature Date

Case Manager Signature Date

Client 1 Print Name

Client 2 Signature Date

Client 2 Print Name

